

# **BY-LAWS**

**ADIRONDACK**



**BASS  
CLUB**

**ADIRONDACK BASS CLUB  
P.O. BOX 14  
GLENS FALLS, NY 12801**

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## **ARTICLE I- Name and Purpose**

### Section 1: Name

This chapter shall be known as the Adirondack B.A.S.S. Club of Queensbury, New York.

### Section 2: Purpose

To stimulate public awareness of bass fishing as a major sport. To offer our state conservation department our organized moral and political support and encouragement. To promote full adherence to all conservation codes and to demand adequate water standards. To detect and report any polluter and call public and political attention to his crime. To improve our skills as bass anglers through a fellowship of friendly exchange of bass catching techniques and ideas, and to promote and encourage youth fishing, and a love for this great recreation. To function as a dynamic and effective link with other chapters of the State B.A.S.S. Chapter Federation embracing the principles and purposes of the Bass Anglers Sportsman Society.

## **ARTICLE II- Membership**

### Section 1: Number of Members

The chapter shall begin with and maintain at least six charter members. During the chapter's first six months of existence, the total general membership shall not exceed 40 members. After six months, this number will be controlled by the number of boaters in the club, in relation to non-boaters.

### Section 2: Requirement for Membership

To become a chapter member, a person shall:

- a) Voluntarily express a genuine interest in membership.
- b) Be a member of B.A.S.S.
- c) Be recommended by two members at a regular monthly meeting
- d) The prospective member shall be on probation for five club functions, such as regular monthly meetings, tournaments and special events.
- e) Be voted on by membership. Vote shall be by secret ballot and affirmation must be unanimous.
- f) Full membership shall then be awarded and membership credentials presented.
- g) Must be 16 years of age.

### Section 3: Membership Dues

The membership dues shall be \$25.00 annually, payable upon being voted into the chapter, \$12.00 of which shall be for membership in B.A.S.S. National Federation to cover our insurance. This money will be replaced in the club funds by a \$3.00 fee paid in each tournament entry. Club dues must be paid by the December meeting for the next year. If dues are not paid by December, you must go on a stand-by list and you will not be allowed to run for office or vote.

## **ARTICLE III- Officers, Elections, Vacancies, and Eligibility**

### Section 1: Officers and their duties

The officers of the chapter shall consist of:

- a) President: Preside over all meetings and direct all official business. Appoint and be an ex officio member of all committees. Supervise all club functions.
- b) Vice President: Act, as program chairman, assist the president in his duties, and preside in the absence of the president.
- c) Secretary: Maintain accurate minutes of all regular and special meetings as called for by the chapter president. Maintain regular liaison between the chapter and the Bass Anglers Sportsman Society, and the N.Y. State B.A.S.S. Chapter Federation.
- d) Treasurer: Collect and disburse all monies. Maintain accurate financial records and present a current balance report at each regular meeting. Prepare an annual audit for review by the chapter Board of Directors.
- e) Tournament Director: Plan, organize and operate all chapter tournaments. Oversee and serve as chairman of Tournament Committee
- f) Membership Chairman: Maintain accurate record of all memberships. Act as liaison to B.A.S.S., NYS B.A.S.S. Chapter Federation and National B.A.S.S. Federation with respect to memberships and member information. Maintain accurate record of associate memberships.
- g) Youth Director: Plan, organize and operate all chapter youth functions. Oversee and Serve as chairman of Youth Committee.

### Section 2: Elections

The election of officers shall be held bi-annually at a regular meeting during the month of December. Election shall be by majority vote of all active members. Election for each officer shall be held separately in order listed in ARTICLE III, Section 1.

### Section 3: Eligibility of Vote

Each member is entitled to one vote. Proxy votes are not permitted.

#### Section 4: Term of Office

The term of office is for two years, which shall begin on January 1, and end on the last meeting day of December of the following year, or until the successor assumes office. Original slate of officers shall serve until the last meeting day of the following December.

#### Section 5: Vacancies

In the event of an office becoming vacant, nominations shall be asked and an election held to fill the unexpired term of the individual vacating the office. National B.A.S.S. headquarters shall be notified immediately of the change of any officers.

#### Section 6: Eligibility for Holding Office

To be eligible for an office a member must:

- a) Have been a member for six months. (Six month requirement waived during first 12 months of chapter existence).
- b) Have attended at least 3/4 of chapter meetings and 3/4 of chapter functions.
- c) Have shown an active interest in all chapter functions.

### **ARTICLE IV- Standing Committees**

All standing committees will serve for one year or until a new committee is appointed. The terms of the committee members will coincide with that of the President.

- a) *Board of Directors*: The Board of Directors will consist of nine (9) members: President, Vice President, Secretary, Treasurer, Immediate Past-President, Tournament Director, Membership chairman, Youth Director and the State Federation Representative.
  - 1) The President will call all meetings of the Board of Directors, and preside at such meetings.
  - 2) The Secretary will record the minutes of these meetings.
  - 3) The board will decide all protests and rule on all violations of the tournament rules and by-laws of the chapter when appropriately received.
  - 4) The Board will develop agenda for monthly meetings.
- b) *Youth Committee*: The purpose of the committee shall be to plan, organize, and implement a Chapter Youth Project; to introduce young people to the goals of

B.A.S.S.; to give them a basis for, respect of our national heritage, an appreciation of the basic rules of honesty, integrity, fair play and good sportsmanship, and give them an introduction to the sheer joy of fishing.

- a) *Conservation Committee*: The purpose of this committee shall be to protect our natural environment from harmful change; to document and report to the proper authorities violations of local, state, and federal antipollution laws, statutes, regulations, ordinances, and other regulatory devices; to take legal action where appropriate; to undertake informational and educational programs to bring public awareness to threats to our environment; and to take a leadership role in repairing harm that has already been done to the life-giving waters of America.
  
- d) *Tournament Committee*: The purpose of the tournament committee shall be to plan, organize, and operate all chapter tournaments. The tournament committee will draft tournament rules which must then be approved by the general membership. The committee will keep tournament records, enforce all tournament rules, and investigate all protests concerning tournaments and make recommendations to the Board of Directors.

## **ARTICLE V- Removal of Membership**

### *Section 1: Removal of Membership*

A member may be dropped from the membership role for the following:

- a) Failure to pay dues.
- b) Any action which would reflect dishonor and disgrace on this chapter.
- c) Failure to attend 50% of the chapter meetings and 50% of chapter functions during a 12 month period.

## **ARTICLE VI- Affiliation**

### *Section 1: Requirements for Affiliation*

- a) Approval of Chapter Charter by B.A.S.S.
- b) Update B.A.S.S. with a chapter membership roster once each year, immediately following election of Chapter Officers and Directors.
- c) Names and addresses of new members joining the Chapter during the year must be submitted to B.A.S.S. as they occur.
- d) Maintain 100% B.A.S.S. membership.

- e) Support State Federation conservation and youth programs. Any additional requirements that the State Federation establishes for Chapters, such as membership dues, attendance at meetings, etc., would be necessary in order for the Chapter to participate in the State Federation qualifying tournaments, and any other Federation sponsored tournaments or events.

## **ARTICLE VII - Finances**

### Section 1 - Requirements for club finances

- a) All checks written by Treasurer for club expenses will also have the signature of the President, Vice-President or Secretary.
- b) The Treasurer must submit a monthly Financial Activity Report at the monthly meeting. A copy must be signed and submitted to the club Secretary.
- c) The Tournament Director must also submit a signed Financial Report of all tournament expenses and pay-outs.
- d) The Youth Director must also submit a signed Financial Report of all expenses for youth activities.

## **ARTICLE VIII - N.Y.S. Federation Club Team Event**

### Section 1 - Qualifying for the Club Team Event

To qualify for the Club Team Event, you must finish in the top six (6) in the clubs final standings. In addition, the following conditions must also be met:

- a) The Team must have three (3) boaters and three (3) non-boaters.
- b) In the event we don't have three (3) boaters, the last place non-boater will be replaced with the next highest available boaters from the club standings.
- c) You must be a N.Y.S. Federation member, before you fish the first club tournament, the year you attempt to qualify, and the year that you fish in the Club Team Event.
- d) Any money won at the Club Team Event by the team will be divided equally between the club and the team, after the entry fee has been repaid to the club.
- e) Any money won by individuals for lunger prizes will be theirs to keep.
- f) Team members shall take an active leadership role in club meetings, functions, events and fund-raising

- g) Angler of the year shall serve as “Captain” of the six (6) man team and be in charge of distributing team funds as outlined below.

### Section 2 - Club Team Event Expenses

Monies designated to fund the annual Club Team Event (Six (6) Man Team) will be spent in the following manner and order of priority.

- a) The first priority is to lodge the team nearest to the location of the event to cut down on additional travel expenses and loss of time. The closest location to the launch is recommended. If this lodging exceeds practical costs, the second closest lodging will be considered. If no money exists in the Club Team Fund, or if only a portion of the costs can be covered, the remaining costs will be shared equally by the members of the Team.
- b) The second priority should be to cover the boating expenses of the Team. This should include gas for the boaters and non-boater expenses. If no money exists in the Club Team Fund to meet these expenses, they will be the responsibility of the individual Team member.
- c) The third priority should be to cover travel expenses (gas and tolls) to and from the Event. If no money exists in the Club Team Fund to meet these expenses, it will be the responsibility of the individual Team member to decide how to split these costs.
- d) The next priority should be food. If funds exist to cover this expense, the members of the Team will decide what, when and where to eat. If no money exists in the Club Team Fund to meet these expenses, it will be the responsibility of the individual Team member to decide how to split these costs.
- e) Special expenditures are those items not covered in the previous portion of this section. These expenditures may include such things as “special licenses” or other items such as maps, charts or other equipment needed by the team to successfully compete at the Club Team Event. It shall be at the discretion of the Team to determine if such items are necessary and their appropriate priority. Any expenditure in this category shall be by vote of the Team members.

### Section 3 - Expense Exclusions

This section covers what items are deemed not to be a legitimate expenditure of Club Team Event Funds.

- a) Club Team monies are not to be used to cover expenditures of a personal nature such as sundry items, which may include, alcohol, tobacco, candy, soda, personal health care items, etc. Also included in under this section are services such as, room service, personal calls, laundry service, or other items which may be construed as “personal in nature”.

#### Section 4 - Money Management

This section deals with proper money management, and is only a suggested way to manage the Club Team Event Fund monies. The final decision rests with the Team itself; however, previous sections of this Article must be followed.

- a) Receipts should be kept for all expenditures when possible. If a receipt is not available, the amount spent should be noted and accounted for. When Team members become separated and expenditures must be made for such items such as gas, or other acceptable expenses, receipts must be presented for reimbursement to the Team Treasurer.
  - 1) The Team Treasurer will be designated by the Team and shall be responsible to give a full accounting to the Club Treasurer of all expenditures incurred at the Event.
- b) Good judgment must be used to manage Club Team Event Fund monies. If an excess of money is available, after necessary expenses are covered as outlined above, such remaining monies shall be returned to the Club Team Event Fund for use be next years Team.

#### Section 5 - Boat Use

This section deals with the Team's use of boats and non-boaters.

- a) In the event there are more than three (3) boaters who qualify for the Club Team Event, the top three (3) boaters in the final club standings shall be considered the "boaters" for the Club Team Event.
- b) A boater may ask to be excused from using their boat if they feel the boat is not up to handling a particular body of water, or if they feel they would be more effective fishing as a non-boater.
- c) If there are only three (3) boaters who qualify, each must use their boat or forfeit their spot on the Team to the next qualified boater.

### **ARTICLE IX - Club Banquet**

#### Section 1 - Banquet Procedures

- a) A \$5.00 fee from every membership goes toward the Annual Banquet.
- b) A \$5.00 fee from every tournament entry goes toward the Annual Banquet.
- c) Any overpaid fees from these previous by-laws are not refundable to the members.

- d) Refunds are not allowed for failure to attend the Annual Banquet.
- e) There must be a Banquet Committee consisting of at least two (2) people.
- f) The role of the committee is to secure a reservation for the Annual Banquet and obtain the entertainment.

## **ARTICLE X - Method of Amending the Constitution**

### **Section 1- Amending the Constitution and By-Laws**

The Constitution and By-Laws may be amended at any regular meeting by a 2/3 majority vote of the members present, provided written notice of the proposed amendment has been presented to the membership at least one regular meeting prior to the vote.

**Notes:**